



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, June 3, 2015 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	July 1, 2015

MEMBERS PRESENT

John Mateyko, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member
Kevin Wilson, RA, Professional Member, Secretary
Robert Maffia, RA, Professional Member
Donnell McNair, Public Member
Elizabeth Happoldt, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II

ABSENT

Luther Wynder, Public Member
Joseph Schorah, Public Member
Todd Breck, RA, Professional Member

OTHERS PRESENT

Nancy Payne, AIA Delaware
Kevin F. Coyle, DNREC
Morgan Ellis, DNREC
Eugene Chen
Ken Freemark
Philip J. Franz, AIA

Call to Order

Mr. Mateyko called the meeting to order at 1:38p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the May 6, 2015 meeting. Mr. Wilson made a motion, seconded by Mr. Maffia, to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

DNREC Presentation

Ms. Ellis and Mr. Coyle gave a presentation on climate changes and climate control. Ms. Ellis discussed the changes in climate and how the changes would affect architecture. Mr. Mateyko thanked Ms. Ellis and Mr. Coyle for their presentation.

Use of Architectural Designer

Ms. Singh provided the Board with a template for a letter for those claiming that they are architectural designers. The Board discussed the letter. Mr. Wilson stated that the language used in the definition of Architect should be added to the letter.

Newsletter Update

The Board discussed the upcoming newsletter.

Yao-Chang Huang – Final Order Reconsideration

Ms. Singh stated that she had requested Mr. Huang's final order to be reconsidered. There had been someone in a similar situation that received no discipline or fine. The Board discussed the similarities between the cases. Mr. Maffia made a motion, seconded by Mr. Guggenberger, to grant no discipline or fine. The motion carried unanimously.

Sandra Baggot – Final Order Reconsideration

Ms. Singh stated that she had requested Ms. Baggot's final order to be reconsidered. Ms. Baggot had sent in an exception explaining her extenuating circumstances. The Board did not change the final order.

New Business

Ratification of Certificate of Authorization Application(s)

Mr. Guggenberger made a motion, seconded by Mr. Wilson to ratify the Certificates of Authorization issued below. The motion carried unanimously.

ESI Design Services, Inc.
Stoiber & Associates
GMD Design Group Carolinas, Inc.
Hellyer Lewis Inc.
Barnes Vanze Architects, Inc.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Guggenberger made a motion, seconded by Mr. Wilson to ratify the applicants by NCARB certification. The motion carried unanimously.

Angela Odom
Kurt Schmitz
Heather Saint
Vincent Duet
Ralph Cunningham
Lloyd Sigal
Brad Giresi
Jeffrey Ganthner
Stephen Freyaldenhoven
Charles Moore
Joshua McKenrick
Michael Gilroy

Review of Application(s) by NCARB – None

Review of Re-Application(s) by NCARB

Thomas Kamm

Mr. Wilson reviewed Mr. Kamm's application for the Board. Mr. Wilson made a motion, seconded by Mr. Guggenberger, to approve Mr. Kamm's for application for licensure. The motion carried unanimously.

Shellie Curry

Mr. Wilson reviewed Ms. Curry's application for the Board. Mr. Wilson made a motion, seconded by Mr. Guggenberger, to approve Ms. Curry's application for licensure. The motion carried unanimously.

Review of Application(s) for ARE – None

Review of Applications by Direct Application

Mark Sullenberger

Mr. Guggenberger reviewed Mr. Sullenberger's application for the Board. Mr. Guggenberger made a motion, seconded by Mr. Wilson to approve Mr. Sullenberger's application for licensure. The motion carried unanimously.

Hearing Officer Recommendations

Russell Richardson

The Board reviewed Mr. Richardson's hearing officer recommendations. Mr. Wilson stated that Mr. Richardson was unresponsive to the audit. Mr. Guggenberger made a motion, seconded by Mr. Wilson, to a monetary penalty of \$2500.00, a letter of reprimand, proof of completion of 24 HSW CE's within 90 days of the Board order. If Mr. Richardson fails to complete the requirements his license will be suspended without further notice or hearing. Mr. Richardson will be audited at the next time of renewal. The motion carried unanimously.

Eugene Chen

The Board reviewed Mr. Chen's hearing officer recommendations. Mr. Chen was present and addressed the Board. Mr. Guggenberger made a motion, seconded by Mr. Wilson, to accept the 23 credits as make up credits which could not be used for any future audit period, a monetary penalty of \$1500.00 and a letter of reprimand. Mr. Chen will be audited at the next time of renewal. The motion carried unanimously.

Richard Reinish

The Board reviewed Mr. Reinish's hearing officer recommendations. Mr. Wilson stated that the Board had discussed before that retiring a license would not excuse failing an audit with an active license. Mr. Wilson made a motion, seconded by Mr. Guggenberger to a monetary penalty of \$2500.00, a letter of reprimand and proof of completion of 24 HSW CE's to be completed within 90 days of the Board order. Mr. Reinish will be audited at the next time of renewal. The motion carried unanimously.

David Shull

The Board reviewed Mr. Shull's hearing officer recommendations. Mr. Wilson made motion, seconded by Mr. Guggenberger, to accept the 12 CE's earned as make up credits not to be used for any future audit, a monetary penalty of \$1500.00, a letter of reprimand and proof of completion of 1 CE within 30 days of the final order. Mr. Shull will be audited at the next time of renewal. The motion carried unanimously.

Election of Officers

Mr. Mateyko nominated Mr. Wilson for Board President and Mr. Guggenberger for Board Secretary. The motion carried unanimously.

Joint Advisory Committee Meeting Update

No updates

Other Business Before the Board (for discussion only)

Public Comment

Mr. Mateyko asked if there was any public comment. Philip Franz stated that he could not hear the Board very well. Ken Freemark stated that he had sat on the Board in the past and was concerned about the CE deficiencies of licensees and feels that the Board should be responsible for reminding licensees about the amount of HSW credits.

Next Scheduled Meeting

The next meeting will be held on July 1, 2015 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Maffia made a motion, seconded by Mr. Wilson, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 3:20 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Flora Peer". The signature is fluid and cursive, with the first name "Flora" written in a larger, more prominent script than the last name "Peer".

Flora Peer
Administrative Assistant II